

Email sent 6 June 2013 to all Town and Parish Councils in South West Wiltshire Community Areas

Dear Town and Parish Councils

Further to attending the South West Wiltshire area board meeting yesterday I thought it would be useful to share the following information with you all;

Contact Details - You are no longer able to contact the Parish Stewards directly as their old Ringway email addresses and telephone numbers are now obsolete as of 1st June, please do contact me directly using my email address, direct landline or mobile number detailed below this email with any urgent enquiries, both of the telephone numbers have a voicemail facility so please leave a message if I am unable to answer my phone and I will get back to you. The numbers I have given are for Parish / Town Council and Elected Members use only, members of the public should still use the usual contact number of 0300 0100 456. **I will be unavailable for two weeks from week commencing 10 June** due to annual leave returning on Monday 24 June so if you have any urgent enquiries during this time please contact Tracy Myers using tracy.myers@wiltshire.gov.uk or David Button using david.button@wiltshire.gov.uk both of whom can be reached on telephone number 01722 438980

Parish Visits – I would very much like to start arranging parish site visits with your highways point of contact from week commencing 24 June, so please do let me know if you would be interested in seeing me to discuss your parish / town requirements and priorities going forward.

Highways Intervention Levels – There was some debate as to when Highways intervene with road defects, the below is information from the Wiltshire Council Website which you may find of use;

Defect Type	Road Type	Description of Defect	Response
Carriageway pothole	A,B and some C and unclassified roads	More than 75mm deep and maximum dimension greater than 300mm	Repair or sign within 24 hours
		Between 75-40mm deep and maximum dimension greater than 300mm	Repair within one week
Carriageway pothole	Most C roads and unclassified roads	More than 100mm deep and maximum dimension greater than 300mm	Repair within one week
		Between 100-40mm deep and maximum dimension greater than 300mm	Repair within one month
		Between 75-40mm deep and maximum dimension greater than 300mm	Repair within three months
Footway trip	All footways	Up-stand more than 20mm	Repair, guard or sign within 24 hours
Footway cracks and gaps	Main shopping areas	Space between slabs or cracks 15mm wide and 15mm deep or greater	Repair within one week
	Other footways	Space between slabs or cracks	Repair within three

Defect Type	Road Type	Description of Defect	Response
Covers and gratings	All roads and footways	15mm wide and 15mm deep or greater Covers missing or liable to progressive and sudden failure	months Repair, guard or sign within 24 hours
	All roads and footways	All other conditions	Repair within one month

Serious defects are usually dealt with within 24 hours of identification. This may involve erecting signing and guarding, or could involve temporary or permanent repairs to the defect.

More information about highways inspections can be found using this link to the Wiltshire Council website;

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwayspavements/roadmaintenance/highwaysinspectionfrequencies.htm>

And lastly, a final reminder about the **Town and Parish Council workshop** taking place at the City Hall tomorrow Friday 7 June, it would be great to see as many of you there as possible as I think it will be a good opportunity to be updated on the new way of working and to discuss your Parish / Town priorities going forward.

Kind regards

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